



AGENDA

February 21, 2022 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the January 17, 2022 Regular Board Meeting and the February 14, 2022 Work Session.

II. [School Reports](#)

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
 - 1. Jennifer Jefferson
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. [Superintendent’s Report](#) – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$11,441,147.46
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$34.33
 - [Cafeteria](#): \$419,773.85
 - [Cafeteria Profit/Loss](#): \$13,420.52 Month \$84,244.12 YTD
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$128,212.33
 - [Exhibit A2](#) Checks Already Written: \$14,698.40
 - [Exhibit A3](#) General Fund Bills: \$409,620.85
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$228.98
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$35,991.49
 - [Exhibit C2](#) Capital Project Fund Bills: 547,453.50
 - [Exhibit D](#) SHS Activity Fund Report: \$77,635.74

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Mask Mandate Resolution

- **Motion:** To approve the following Mask Mandate Resolution:
Resolved, that the Wattsburg Area School District universal masking requirement adopted by the board on January 24, 2021 be extended until further Board action in accordance with the current WASD ARP ESSER Health and Safety Plan.

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - Transfer from Unassigned Fund Balance to Committed Fund Balance for office renovation in the amount of \$15,900.

F – 2 (A) Erie County Technical School Budget for the 2022-2023 School Year

- **Motion:** To approve the [2022-2023 General Fund Operating Budget for the Erie County Area Vocational-Technical School](#) in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2022-2023 General Fund Budget includes total expenditures of \$6,966,835 with total district contributions of \$4,577,796 and the WASD contribution of \$410,320.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Office Renovation Quote

- **Motion:** To approve the proposal of office renovation as outlined in [Exhibit F](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Brooke Gibbs (retro to February 4, 2022), Britlee Skinner, and Garret Swearingen (retro to February 1, 2022) as additions to the Service Personnel Substitute List for the 2021-2022 school year.

P – 3 (A) Permanent Removal

- **Motion:** To permanently remove A. Rodger Shaw from the substitute custodian list and from the Durham bus driver list in the Wattsburg Area School District.

P – 4 (A) Resignations

- **Motion:** To accept the following resignations:
 - Donald Einhouse, Health and Physical Education Teacher effective February 11, 2022.
 - Brooke Gibbs, Custodian effective February 4, 2022.
 - Becky Groenendaal, Cook effective February 28, 2022.

P – 5 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - Leave of Absence for Karly Long utilizing Family Medical Leave of Absence and paid time off February 28 through June 10, 2022.
 - Intermittent Family Medical Leave for Sara Land effective February 1, 2022.

P – 6 (A) Appointments

- **Motion:** To approve the following personnel appointments:
 - Janice Stalford as Temporary Cafeteria Aide, 2.50 hours/day, 180 days/year effective January 24, 2022.
 - Kala Lunger as Support Aide, 3 hours/day, 180 days/year effective January 27, 2022
 - Kristin Ray as Cook-Baker, 6 hours/day, 180 days/year effective January 31, 2022
 - Sandra Clark as Cafeteria Aide, 3.25 hours/day, 180 days/year effective February 3, 2022.
 - Garret Swearingen as Custodian, 7 hours/day, 210 days/year effective February 22, 2022.
 - Kayla Trapp as Test to Stay Medical Assistant 7.5 hours/day, 180 days/year effective February 14, 2022 anticipated through the end of the 2021-2022 school year.
 - Jacob Cervik as Long-Term Health & Physical Education Substitute Teacher anticipated February 11, 2022 through June 10, 2022 at Bachelor's, Step 1.

Pro-rated for the 2021-2022 school year

P – 7 (A) Conference Request

- **Motion:** To approve Matthew Calabrese to attend Aspiring Leadership via Zoom on February 4, 2022 at an estimated cost of \$159. Funds from Non-Instructional Development Professional Development.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policy First Reading

- **Motion:** To approve the first reading of Policy 246 School Wellness as outlined in [Exhibit G](#).

XI. **Curriculum – Dr. Andy Pushchak**

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit H](#).

T – 2 (A) Solvedt Transportation

- **Motion:** To approve Solvedt to provide transportation of BNI and NE students at a rate not to exceed \$300/day.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Athletic Resignations

- **Motion:** To accept the resignation of Don Einhouse as Weightlifting Coach and Head Football Coach effective February 11, 2022.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments:
 - Sean Sundy as after-school tutoring for History 9-12 anticipated February through June 2022.
 - Bretton Smith as after-school tutoring for Special Education 9-12 anticipated February through June 2022.

AE – 3 (A) Athletic Appointments

- **Motion:** To approve the following athletic appointments for the 2021-2022 school year:
 - Randi Heitman as Head Coach Track & Field, Step 2+.
 - Branden Williams as 2nd Assistant Track & Field, Step 2+.
 - Nate Myers as 2nd Assistant Track & Field - Distance, Step 2+.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**